

Prairie du Chien Area School District

Innovation for Success™

REGULAR MEETING OF THE PRAIRIE DU CHIEN BOARD OF EDUCATION

Public notice is hereby given as required by law that a Meeting of the Prairie du Chien Board of Education will convene on **August 13, 2018** in the City Hall Council Chambers, 214 East Blackhawk Avenue, Prairie du Chien, Wisconsin, 6:30 p.m. This meeting will follow the Finance Committee Meeting at 6:00 p.m. Matters to be taken up, discussed and acted upon at this meeting are as follows:

I. CALL TO ORDER

Meeting was called to order by Lonnie Achenbach at 6:30 p.m.

Present BOE Members:

Lonnie Achenbach
Nick Gilberts
Tom Peterson
Michael Higgins, Jr.
Kyle Kozelka
Cassie Hubanks
Lynn O'Kane

Absent BOE Members:

None

II. PLEDGE OF ALLEGIANCE

III. ADOPTION OF AGENDA

Motion by Gilberts and seconded by O'Kane to accept Agenda. Passed unanimously with all in favor.

IV. SPECIAL GUEST SPEAKERS

V. CONSENT AGENDA ITEMS

(The School Board may approve all items with one motion or any Board Member can simply request to remove certain items for later discussion)

A. Approval of Payment

(The Prairie du Chien Board of Education does hereby accept and agree to pay invoices for the last month as presented, included are dated bills to avoid late charges.)

- B. Approval of Minutes
 - 1. 07.09.18 Finance Committee Meeting
 - 2. 07.09.18 Regular Board Meeting
- C. Personnel
 - 1. Resignation
 - a) Krystal Boylen-BA Kennedy Teachers Aide
 - b) Taegan Lynch-Gillitzer-BA Kennedy Teachers Aide
 - c) Karen Hertrampf-Bluff View Teachers Aide
 - d) Possible Bluff View and BA Kennedy Aides
 - 2. Approval
 - a) Ryan Pedretti- 5th and 6th Grade Flag Football Coach
 - b) Heather Hoppenjon-MS Gymnastics Coach
 - c) Shelley Mergen- Substitute Teacher
 - d) Brian Molini-Substitute Teacher
 - e) Denise Bowar-Substitute Teachers Aide
 - f) Bobbi Gofus-HS Dance Coach
 - g) Jamie Feye-8th grade Volleyball Coach
- D. Youth Options (if any)

Motion by O’Kane and seconded by Kozelka to pass Consent Agenda. Passed unanimously with all in favor.

VI. CITIZEN PARTICIPATION - None

VII. CORRESPONDENCE/INFORMATION ITEMS

(These are listed for reference, but will not be read off at meeting to expedite the agenda)

A. Upcoming Meetings and Board Items

- 1. 09.10.18 Finance Committee Meeting 6:00 p.m. City Hall Council Chambers
- 2. 09.10.18 Regular Board Meeting 6:30 p.m. City Hall Council Chambers
- 3. 09.24.18 Committee of the Whole Meeting 5:00 p.m. High School Library Conference Room

B. Information Items

VIII. REPORTS AND DISCUSSION (action if appropriate)

A. Superintendent/Building Administrator’s Report/Presentation

Food Service

- o Policy changes needed to occur to become compliant with Audit Report.
- o Working on reporting procedures to become consistent throughout the 2018-19 school year.
- o Met with Opportunity Center about possibility of getting produce locally from their greenhouse.

Construction Updates

o Timelines

High School: Second floor turn over to us on 8/18, first floor 8/25.

BAK: Will be 100% complete with warranty work by school start.

BluffView: Good to go and on schedule for building project. The roof will be still under construction at the start of the school year.

High School: The interior of the building will be completed by the start of school year, however the plaza outside the auditorium will take approximately 4 additional weeks to complete due to revisions caused by the city's request.

o Budget

Updated change order list will be loaded into the drive, showing the last and most recent change orders. Waiting on final costs for lane around the high school and additional site grading at Bluff View. Most other changes are minor fixture and movement of panels.

Insurance Claims

o Pool Incident

Will brief the Board in closed session.

o Liability Claim

Bluff View, will brief the Board in closed session,

Ongoing State Budget/Local Budget

o 2017-18 Year End – To the best of our knowledge, we are ending the year with our Fund 10 balance increasing by \$95,075.90 from the start of the year. We had budgeted for a \$245,873.15 decrease. Factors that need to be taken into account are:

1. We budgeted \$218,800 for the Per Pupil Aid revenue, when in fact we received \$486,000 in March for a \$267,200 increase.
2. Mike Liddell was holding on to invoices for March - June 2018 for the K12 Services, which totaled \$49,583. Technically these should of been paid in 2017-18, but I was not made aware of these outstanding invoices until last week. If the K12 invoices would of been accounted for in 2017-18 and if we received the per pupil aid that we had anticipated, our ending fund balance would of been a deficit of \$217,617 compared to the deficit of \$245,873.15 that we budgeted for.

o Several TA positions have opened up in August. Given the current amount of students registered at this time, I would advise to fill these positions at this time.

B. Community Connections and Celebrations

IX. **OLD BUSINESS (action if appropriate)**

X. **NEW BUSINESS (action if appropriate)**

A. Any items removed from Consent Agenda for further discussion

B. FFA Washington Leadership Conference Presentation - Avery Cornford

C. Blackhawk Fund Sponsors - Table

D. WASB Annual Membership dues

Motion by Kozelka and seconded by Higgins, Jr. to approve WASB annual membership dues. Passed unanimously with all in favor.

E. WiRSA Membership dues

Motion by Gilberts and seconded by Kozelka to approve WiRSA membership dues. Passed unanimously with all in favor.

F. Bluff View Student Handbook

Motion by Kozelka and seconded by O'Kane to approve Bluff View student handbook. Passed unanimously with all in favor.

G. BAK Student Handbook

Motion by Gilberts and seconded by Higgins, Jr. to approve BAK student handbook. Passed unanimously with all in favor.

H. Student Athlete Practice Times

1. Schedules for September Meeting

I. Orchestra Positions and Pay

1. Informational Item

J. Review Line of Credit renewal through Peoples State Bank. The rate will be 1.5% for the 1 year. Our current Line of Credit expired in January 2018.

Motion by Kozelka and seconded by Hubanks to approve the line of credit renewal through Peoples State Bank. Passed 6-0 (Higgins,Jr. - Abstained)

K. WASB Regional Delegate Nomination - No Interest

L. Food Service Policies

1. Student Meal Fee Collection

Motion by Kozelka and seconded by Gilberts to approve 1st reading of policy. Passed unanimously with all in favor.

2. Wellness Policy

Motion by O'Kane and seconded by Kozelka to approve the 2nd reading of policy. Passed unanimously with all in favor.

M. Grants & Donations read into record and approved (if any)

1. George Family Foundation

N. Student Travel (if any) - None

O. Alternative Open Enrollment Applications - Approved

P. Need for Further Meetings in the Month of August - None

Q. Committee Meeting Reports by Board members (action if appropriate)

1. Marketing Committee: Website, Community events, Open Enrollment, marketing plan
2. Committee of the Whole
3. Finance
4. Legislative Advocacy

R. Parking Lot (Items for future agenda)

XI. CLOSED SESSION

Be it resolved that the Prairie du Chien Board of Education moves to go into Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; (e) Deliberating or conducting other specific public business whenever competitive or bargaining reasons require a closed session. Closed Session in which may be convened pursuant to Statute 19.85 of Sub-Chapter of the Open Meetings Law exemptions: sub (1) (a) and (1) (f) which allow a meeting to be closed to the public when a government body is going to deliberate concerning a case which was the subject of any judicial or quasi –judicial trial or hearing before that governmental body, or where the governmental body considers financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration or specific personnel problems or the investigation of charges against specific persons except where Section 19.85 (b) applies, which, if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data or involved in such problems or investigations.

Motion by Kozelka and seconded by Higgins, Jr. to go into Closed Session at 7:09 p.m.
Passed by roll call with all in favor.

Present BOE Members:

YES: Hubanks

YES: O'Kane

YES: Peterson

YES: Higgins, Jr.

YES: Achenbach

YES: Gilberts

YES: Kozelka

A. Student Placement Appeal 8:00 pm

B. Student Placement Appeal 8:30 pm

C. Assistant Principal Position

XII. RETURN TO OPEN SESSION

Motion by Higgins, Jr. and seconded by Peterson to return to Open Session at 8:52 p.m.
Passed unanimously with all in favor.

XIII. ACTION TAKEN, IF APPROPRIATE, AS A RESULT OF CLOSED SESSION (if any).

A. No Action

B. No Action

C. No Action

XIV. ADJOURNMENT

Motion by Kozelka and seconded by Gilberts to adjourn meeting at 8:54 p.m. Passed unanimously with all in favor. Meeting Adjourned.



President

Notes taken by Robert Smudde